



**QUOTATIONS/TENDERS ARE HEREBY REQUESTED IN ACCORDANCE WITH THE SCM REGULATIONS SECTION 18 OF THE LOCAL GOVERNMENT MUNICIPAL FINANCE MANAGEMENT ACT 56 OF 2003, FOR THE PURCHASE OF ITEM/S THAT COULD BE ABOVE R30 000.00.**

**QUOTATIONS MUST BE SUBMITTED IN SEALED ENVELOPES CLEARLY MARKED “RFQ FOR PRINTING AND BINDING OF LESEDI’S BUDGET BOOK”**

**TO THE QUOTATION BOX SITUATED AT: RATES AND TAXES HALL (LESEDI OFFICES)  
C/O LOUW AND HF VERWORD STREET  
HEIDELBERG  
1438**

**ON OR BEFORE 13<sup>th</sup> OF AUGUST 2010 @12HOO.ALL ENQUIRIES SHOULD BE REFERRED TO THEMBI MTSHALI @ 016 340 4404 OR SIBULELO NXATHI @ TEL 016 340 4538.**

**DEPARTMENT: FINANCE  
DATE: 03 AUGUST 2010**

**ITEM DESCRIPTION: PRINTING, BINDING AND DESIGN OF LESEDI’S BUDGET BOOK AND COVER PAGE: 2010/11**

**SPECIFICATIONS: PERFECT BINDING:  
4 PAGE COVER SHEET  
438 BLACK AND WHITE PAGES  
5 COLOUR PAGES  
A4 GLOSS SHEETS**

**PRINTED DOUBLE SIDED  
INSIDE TEXT PRINTED ON 115gsm GLOSS  
COVER PRINTED ON 250gsm MATT:  
NO OF BOOKS: 40 BOOKS**

**Name of Company:** \_\_\_\_\_

**Telephone No** : \_\_\_\_\_ **Fax No:** \_\_\_\_\_

The following information must be submitted with the quotation failure in submitting these documents will result in quotation being disqualified:

- Original tax clearance certificate
- Forms listed below (Evaluation Criteria)
- Latest Municipal Account

**Evaluation Criteria** :80/20 Preference point system as presented in the preferential procurement policy framework Act no 5 of 2000, for this purpose MBD 2,MBD 4, MBD 6.1 MBD 6.9, MBD 6.10, MBD 6.11 and MBD 8 forms are obtainable at no cost from Ms Sibulelo Nxathi @ Procurement Office should be scrutinized ,completed and submitted together with your quotation.

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**P.J. VAN DEN HEEVER  
MUNICIPAL MANAGER**