



SOUTH AFRICAN NATIONAL PARK VACANCY: BIODIVERSITY SOCIAL PROJECTS

Processing Plant Manager x 3: Durban factory (1), Graskop factory (1) and Ficksburg factory (1) Eco-Furniture Programme (EFP), An Expanded Public Works Programme

Closing date: 5 August 2016

The above position is a fixed term contract position up to the end of 31 March 2017, renewable based on funding available and performance. Remuneration: Paterson C5 salary scale – all-inclusive salary package of R 258 512.92 per annum (total cost to company)

The main responsibilities for this position entail:

- Develop and implement a business plan for the processing plant with short term and long term targets according to the contractual agreements between the different funding organizations
- Manage the human resources within the processing plant: manage the contractors and participants' recruitment, ensure training and development of all factory staff
- Manage administration that includes finances, asset and stock of the plant
- Data and records keeping management according to EFP systems
- Quality and quantity control (harvesting and wet mill operations)
- Ensure that the processing plant is fully compliant with Safety, Health and Environment (SHE) standards and regulations
- Assist with the systems and standards development for the implementation of the EFP
- Be in a position to be able to assist with the setup and construction of a new Eco-Furniture Programme (EFP) when required
- Communicating, liaising and reporting to all appropriate role players

Minimum Requirements:

- Tertiary qualification in nature conservation/ saw milling/ wood technology/project management (Certificate/ Diploma)
- 3 years experience in project management, with project financial management
- Experience in harvesting operations
- Experience in saw milling and wood production processing
- Data management and GIS experience
- Experience in human resource (people) management
- Understanding and knowledge of SHE (Safety, Health and Environment) regulations
- Fully computer literate with a working knowledge of microsoft office software packages such as word, excel, access and power point
- In possession of a valid code 08 drivers' license
- Excellent communication skills, both written and verbal, and be able to prepare various reports

Applicants must please indicate on their application letter or CV which factory they are applying for.

Applicants who meet the above requirements should forward their detailed CV's and copies of qualifications to:

The BIODIVERSITY SOCIAL PROJECTS

P O Box 787

PRETORIA

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Fax: 086 224 6906

E-mail: Monique.lai@sanparks.org

Applications not responded to within 14 days of closing date must be considered unsuccessful.

SANParks is committed to the principles of employment equity.
Preference will be given to PDI / HDSA