

## **A. BID: LESEDI LOCAL MUNICIPALITY**

The Lesedi Local Municipality hereby invites tenders from Professionally qualified Short Term Insurers. This tender entails the envisaged appointment of an Insurance broker that will provide a comprehensive Short Term Insurance to the Lesedi Local Municipality for a three year period- 01July 2009-30 June 2012.

### **TENDER NO : 12/2008 : TENDERS FOR THE PROVISION OF COMPREHENSIVE SHORT TERM INSURANCE SERVICE – LESEDI LOCAL MUNICIPALITY**

Queries for the abovementioned bid may be directed to Mrs. L Mathibela at Tel: (016) 340-4398  
or Mr. G Maponya at Tel: (016) 340 4406 during office hours Mondays to Fridays  
08:00 – 15:30

#### **Closing date: 4 May 2009**

The tender documents together with the terms of reference which are important for the preparation of the tender will be available from Mr. Paul Malgas at the Finance Offices of Municipality, Heidelberg, as from 16 April 2009 at a non-refundable fee of R150-00 payable at the rates and taxes hall during office hours Mondays – Fridays, 08:00 – 15:30. Bank Guaranteed Cheques are to be made out to Lesedi Local Municipality

Completed tender documents must be submitted in sealed envelope clearly marked: TENDERS FOR THE PROVISION OF COMPREHENSIVE SHORT TERM INSURANCE SERVICE

Bids must be placed in the Tender Box situated at the Development and Planning Department Municipal Building, c/o of Du Preez and H F Verwoerd Street, Heidelberg, will be opened to the public during office hours Mondays – Fridays, 07:30 – 16:00. Closing date will be on 4 May 2009 at 12:00 and opened in public. **No late, no e-mailed or no faxed bids will be considered.**

Bidder's attention is specifically drawn to the provisions of the rules which are included in the bid documents. The Council reserves the right to accept any bid or part thereof and does not bind itself to accept the lowest or any bid and not to consider any bid not suitably endorsed or comprehensively completed. Bids completed in pencil will be regarded as invalid bids.

**It is a condition of bid that the taxes of the successful bidder must be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder's tax obligations.**

All bids will be evaluated on a 90/10 principle based on compliance with all criteria as set out in the general conditions of contract, experience and according to the preferential point goals as indicated in the bid documents.

Bidders may be called by the municipality for a presentation.

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**PJ Van den Heever**  
**MUNICIPAL MANAGER**

**LESEDI LOCAL MUNICIPALITY**  
**PO BOX 201**