

**QUOTATIONS ARE HEREBY REQUESTED IN ACCORDANCE WITH THE SCM REGULATIONS SECTION 18 OF THE LOCAL GOVERNMENT MUNICIPAL FINANCE ACT 56 OF 2003, FOR THE PURCHASE OF ITEM/S THAT COULD BE ABOVE R30 000.00 UP TO A TRANSACTION VALUE OF R200 000.00 INCLUDING VAT.**

**QUOTATIONS MUST BE SUBMITTED IN SEALED ENVELOPES CLEARLY MARKED “RFQ10: ACTUARIAL VALUATION OF EMPLOYEE BENEFITS FOR A PERIOD OF 24 MONTHS FOR LESEDI LOCAL MUNICIPALITY” TO THE QUOTATION BOX SITUATED AT:**

RATES AND TAXES HALL (LESEDI OFFICES)  
C/O LOUW AND HF VERWOERD STREET  
HEIDELBERG  
1438

ALL ENQUIRIES SHOULD BE REFERRED TO GUGU MNCUBE (016) 492 0031 OR SIBULELO NXATHI@ 016 492 0202 WITH REGARDS TO THE BIDDING PROCEDURE.

**DEPARTMENT: FINANCE**

ADVERTISEMENT DATE	27 JUNE 2019
DESCRIPTION OF GOODS/SERVICE	ACTUARIAL VALUATION OF EMPLOYEE BENEFITS FOR A PERIOD OF 24 MONTHS FOR LESEDI LOCAL MUNICIPALITY.
CLOSING DATE AND TIME:	04 JULY 2019 AT 12H00

**REQUIREMENTS: CALCULATION OF DEFINED BENEFIT CONTRIBUTION**

- Evaluation of healthcare post retirement liability as at 30 June 2019 for 35 continuation members.
- Detailed report for audit file on the assumptions used in the calculation.
- Potential accounting treatment

**FUNCTIONALITY**

- 3 years' experience in actuarial evaluations(reference letters must be submitted) – **35 points**
- Experience in evaluation of municipal post benefits (reference letters must be submitted) – **35 points**
- Actuarial qualification – **30 points**

Bidders who score less than 70 points for functionality will be regarded non-responsive and will not be further evaluated.

The following information must be submitted with the quotation, failure in submitting these documents will result in a quotation being disqualified:

- Original tax clearance certificate/Tax pin
- Forms listed below (MBD1,MBD2,MBD 4,MBD 6.1,MBD 8,MBD 9,Clearence Certificate for Water & Lights)
- Latest Municipal Account
- CSD Registration report

**Evaluation Criteria:** 80/20 Preference point system as presented in the Preferential Procurement Policy Framework Act no 5 of 2000, for this purpose MBD 1, MBD 2, MBD 4, MBD 6.1 MBD 8, MBD 9 and the Clearance certificate for water & lights can be downloaded on our website on the following link: [www.lesedilm.gov.za/key/scm](http://www.lesedilm.gov.za/key/scm). MBD forms should be scrutinized, completed and submitted together with your quotation. All objections and complaints must be lodged within 14 days and in writing to the municipal's manager's office.

<b>Designated Group: An EME or QSE which is last 51% owned by:</b>	<b>EME</b>	<b>QSE</b>
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		

Name of Company: \_\_\_\_\_

Fax: \_\_\_\_\_

Telephone: \_\_\_\_\_

Date: \_\_\_\_\_

**Bidders who did not submit an original or certified copy of their BBBEE Certificate will not be allocated preference points and will only be evaluated on price.**



# SUPPLY CHAIN MANAGEMENT UNIT

Office of the Chief Financial Officer

All bidders must ensure that they are registered on the National Treasury Central Supplier Database via the following link: [business.support@csd.gov.za](mailto:business.support@csd.gov.za). No business will be conducted with any person who is not registered on this database.

BIDDERS ARE WELCOME TO ATTEND THE OPENING ON THE CLOSING DATE