



LESEDI

Local Municipality / Plaaslike Munisipaliteit

QUOTATIONS ARE HEREBY REQUESTED IN ACCORDANCE WITH THE SCM REGULATIONS SECTION 18 OF THE LOCAL GOVERNMENT MUNICIPAL FINANCE ACT 56 OF 2003, FOR THE PURCHASE OF ITEM/S THAT COULD BE ABOVE R30 000.00.

QUOTATIONS MUST BE SUBMITTED IN SEALED ENVELOPES CLEARLY MARKED “**SUPPLY AND DELIVERY OF CARTRIDGES**”

TO THE QUOTATION BOX SITUATED AT: **RATES AND TAXES HALL (LESEDI OFFICES)
C/O LOUW AND HF VERWOERD STREET
HEIDELBERG
1438**

ON OR BEFORE, 23 APRIL DATE 2012 @ 12H00. ALL ENQUIRIES SHOULD BE REFERRED TO PAUL MALGAS @ TEL (016) 340 4430 OR MAPASEKA MASINA (016) 340 4418

DEPARTMENT: FINANCE

DATE: 16 APRIL 2012

ITEM DESCRIPTION: **SUPPLY AND DELIVERY OF CARTRIDGES**

DESCRIPTION		QUANTITY
1	MFC 8460 N Brother Cartridge Toner	02
2	HP Laser Jet 49 A Cartridge Toner	02
3	Epson ERC – 38 B Ribbon Cartridge	100
4	HP Laser Jet Cyan Q6001 A 124A Cartridge Toner	01
5	HP Magenta Q6003A 124A Cartridge Toner	03
6	HP Yellow Janne Q6002A 124A Cartridge Toner	04
7	HP Laser Jet Black Q6000A Cartridge Toner	04
8	Samsung SCX 4521D3/SEE Cartridge Toner	02

Name of Company: _____ Fax: _____

Telephone: _____ Date: _____

The following information must be submitted with the quotation, failure in submitting these documents will result in a quotation being disqualified:

- Original tax clearance certificate
- Forms listed below (Evaluation Criteria)
- Latest municipal account
- B-BBEE Verification Certificate

Evaluation Criteria: 80/20 Preference point system as presented in the preferential procurement policy framework Act no 5 of 2000, for this purpose MBD 2, MBD 4, MBD 6.1, MBD8, MBD9 and Clearance Certificate For Water and Lights forms are obtainable at no cost from Sibulelo Nxathi @ Procurement Office should be scrutinized, completed and submitted together with our quotation.

NB: Bidders who are not registered on the Lesedi Local Municipality's database for the year 2012 should make sure that they fill in the application form and submit it as part of their bids.

BANZI MAJOLA
ACTING MUNICIPAL MANAGER