



# SUPPLY CHAIN MANAGEMENT UNIT

Office of the Chief Financial Officer

25 JULY 2019

QUOTE NO: RFQ11

REF NO: 8/2/1/27/19

NOTICE NO: 41/2019

QUOTATIONS ARE HEREBY REQUESTED IN ACCORDANCE WITH THE SCM REGULATIONS SECTION 18 OF THE LOCAL GOVERNMENT MUNICIPAL FINANCE ACT 56 OF 2003, FOR THE PURCHASE OF ITEM/S THAT COULD BE ABOVE R30 000.00.

QUOTATIONS MUST BE SUBMITTED IN SEALED ENVELOPES CLEARLY MARKED "RFQ: SUPPLY & DELIVERY OF LAPTOPS x 5" TO THE QUOTATION BOX SITUATED AT:  
SUPPLY CHAIN MANAGEMENT OFFICE (LESEDI OFFICES)  
C/O LOUW AND HF VERWOERD STREET  
HEIDELBERG  
1438

ALL ENQUIRIES REGARDING SPECIFICATIONS SHOULD BE REFERRED TO MR MOJALEFA KHANYE (016) 492 0071 AND MRS SIBULELO MOKOENA @ 016 492 0202 WITH REGARDS TO THE BIDDING PROCEDURE.

DEPARTMENT: ICT

CLOSING DATE: 06 AUGUST 2019@12H00

SPECIFICATIONS: SUPPLY & DELIVERY OF 13-INCH LAPTOPS (X5)

NB: Bidders are required to provide a picture of the hardware item, failure to do so may result in a disqualification.

**Specifications:**

\*Intel Core i7-8550U, 512GB Solid State Drive, Windows 10 Pro 64 Bit

\*13.3-inch (1920 x 1080) diagonal Touchscreen Widescreen IPS WLED

\*Intel HD Graphics 620, 16GB LPDDR3 SDRAM (onboard)

\*Front-facing HP True Vision Full HD WVA (Wide Viewing Angle) webcam with integrated dual digital microphones

Name of Company: \_\_\_\_\_

Fax: \_\_\_\_\_

Telephone: \_\_\_\_\_

Date: \_\_\_\_\_

The following documents must be submitted with the quotation, failure in submitting these documents will result in a quotation being disqualified:

- Copy of tax clearance certificate/Pin Provided by Sars
- MBD Forms (MBD1, MBD 2, MBD4, MBD 6.1 MBD 8 MBD 9 and the Clearance Certificate for Water & lights)
- Latest municipal account
- Proof of registration on CSD(Central Supplier Database of National Treasury)

**EVALUATION CRITERIA:** 80/20 Preference point system as presented in the preferential procurement policy framework Act no 5 of 2000, for this purpose the MBD1, MBD 2, MBD4, MBD 6.1 MBD 8 MBD 9 and the Clearance Certificate for Water & lights can be downloaded from our website on the following link: [www.lesedilm.gov.za/key/scm](http://www.lesedilm.gov.za/key/scm) MBD forms should be scrutinized, completed and submitted together with your quotation. All objections and complaints must be lodged within 14 days and in writing to the municipal manager's office.

Designated Group: An EME or QSE which is last 51% owned by:	EME	QSE
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		

**NB:** Bidders who did not submit an original or certified copy of their B-BBEE Certificate will not be allocated preference points.

All bidders must ensure that they are registered on the National Treasury Central Supplier Database via the following link:[business.support@csd.gov.za](mailto:business.support@csd.gov.za). No business will be conducted with any person who is not registered on this database.

**BIDDERS ARE WELCOME TO ATTEND THE OPENING ON THE CLOSING DATE**