



# SUPPLY CHAIN MANAGEMENT UNIT

Office of the Chief Financial Officer

QUOTATIONS ARE HEREBY REQUESTED IN ACCORDANCE WITH THE SCM REGULATIONS SECTION 18 OF THE LOCAL GOVERNMENT MUNICIPAL FINANCE ACT 56 OF 2003, FOR THE PURCHASE OF ITEM/S THAT COULD BE ABOVE R30 000.00.

QUOTATIONS MUST BE SUBMITTED IN SEALED ENVELOPES CLEARLY MARKED "3 YEAR FINANCIAL TURNAROUND PLAN/ STRATEGY"

TO THE QUOTATION BOX SITUATED AT: **RATES AND TAXES HALL (LESEDI OFFICES)**

**C/O LOUW AND HF VERWOERD STREET**

**HEIDELBERG**

**1438**

ON OR BEFORE, 15 JANUARY 2014 @ 12H00. ALL ENQUIRIES SHOULD BE REFERRED TO PAUL MALGAS @ TEL (016) 340 4430 OR MR SUCCESS MAROTA @ (016) 340 4310

DEPARTMENT: FINANCE

DATE: 07 JANUARY 2014

**SPECIFICATIONS: 3 YEAR FINANCIAL TURNAROUND PLAN/ STRATEGY**

ITEM NO	DESCRIPTION
1	Review the financial performance and financial position of the Municipality and come up with a plan/strategy which includes measures of how it can be improved in the next 3 financial years.

Name of Company: \_\_\_\_\_

Fax: \_\_\_\_\_

Telephone: \_\_\_\_\_

Date: \_\_\_\_\_

The following documents must be submitted with the quotation, failure in submitting these documents will result in a quotation being disqualified:

- Original tax clearance certificate
- Forms listed below ( MBD 2, MBD 4, MBD 6.1, MBD 8 and MBD 9)
- Latest municipal account
- Original B-BBEE Certificate/Certified copy

**EVALUATION CRITERIA:** 80/20 Preference point system as presented in the preferential procurement policy framework Act no 5 of 2000, for this purpose the MBD forms, Clearance Certificate for Water can be downloaded from our website: [www.lesedilm.gov.za/key/scm](http://www.lesedilm.gov.za/key/scm) and should be scrutinized, completed and submitted together with your quotation. MBD forms and the Clearance Certificate for Water and Lights must be fully completed and signed. Bids completed in pencil and the use of Tippex will be regarded as invalid bids.

#### **FUNCTIONALITY:**

All quotations received will be evaluated on the basis of functionality and price. The following functionality criteria will be applicable and the maximum weights are indicated in brackets:

- 1) Compliance with the specifications set out on the advert (20)
- 2) Previous experience in Financial Turnaround Strategies for local government(50)
- 3) Level of expertise and qualifications of personnel(CV's to be submitted)(30)

A bidder that scores less than 60 % in respect of "Functionality" will be regarded as submitting a non-responsive bid and will be disqualified.

For each criterion a score of 0-5 will be allocated and multiplied by the weighting factor. After evaluation the score will be totalled. The most suitable candidate will be selected.

**NB: Bidders who are not registered on the Lesedi Local Municipality's database for the year 2013 should make sure that they fill in the application form and submit it as part of their bids.**

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Ayanda Makhanya  
Municipal Manager