

ENTRY FORM

2ND ANNUAL SEDIBENG TOURISM AWARDS 2011

SECTION 1 – CATEGORY

Entry Category

(Please tick one category and one sub-category, if applicable)

Emerging Product Owner (in operation for less than 2 years)

- Accommodation
- Meetings, Exhibitions and Special Events (MESE)
- Restaurant/Tavern
- Tour Operator/Travel Agent
- Tourist Guide
- Adventure/Outdoor Tourism
- Arts & Crafts

(*Please tick relevant information below that is relevant to your category too)

Accommodation

- Luxury (5 & 4 Star Graded) Number of rooms
- Standard (3 Star Graded)
- Budget (2 & 1 Star Graded) Number of beds

Meetings, Exhibitions and Special Events (MESE)

- 5 Star Graded
- 4 Star Graded
- 3 Star Graded
- 2 Star Graded
- 1 Star Graded
- Non-Graded

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Meetings, Exhibitions and Special Events (MESE)

- 5 Star Graded
- 4 Star Graded
- 3 Star Graded
- 2 Star Graded
- 1 Star Graded
- Non-Graded

Food & Beverage

- Restaurant
- Tavern
- Other (please specify)

Tour Operator / Travel Agent

- Tour Operator with Transport

Total no. of vehicles:

Passenger car (0-9 seats) Mini bus (10-16 seats)

Midi bus (17-34 seats) Bus (35+ seats)

- Tour Operator without Transport

- Travel Agent

Tourist Guide

- Cultural Guide
- Nature Guide
- Adventure Guide

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Tourist Guide

Cultural Guide

Nature Guide

Adventure Guide

Adventure / Outdoor

5 Star Graded

4 Star Graded

3 Star Graded

2 Star Graded

1 Star Graded

Non-Graded

Arts & Crafts

Crafts

Fine Arts

Performing Arts

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SECTION 2 – BUSINESS AND PERSONAL DETAILS

Business Details

Full name of company			
Physical Address			
City/Town		Postal Code	
Website Address			
Company / CC reg no.			
Company registration type		Company/CC registration date	
VAT reg no.			
Number of years in business		How many people do you employ?	
Have you won any award/s? If so, please list award/s, category and year of recognition:			
Which Associations do you belong to?			

About you

Full name			
Designation			
Tel (W)		Cell	
Email			

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SECTION 3 – DOCUMENTS

CRITERIA

Copies of the following documents (if applicable to your category) must be included with entry form in order to qualify for entrance into the Awards:

- TGCSA certificate
- Company Liquor License
- Certificate of Acceptability (Health Certificate)
- Compliance Certificate (Fire Prevention Officers Report)
- Public Drivers Permit (PDP) and Road Transport Permit
(applicable to Tour Operators and Tourist Guides)
- Proof of Passenger Liability Insurance cover and general public liability insurance
(applicable to Tour Operators)
- Licenses of Tour Guides used and contact details (applicable to Tour Operators)
- Tourist Guide Identity Card Permit (applicable to Tourist Guides)
- First Aid Certificate (applicable to Tourist Guides)
- Menu (applicable to Food and Beverage)
- Annexure and Photographs (as stipulated in points 8 and 9 of the Terms & Conditions of Entry)
- Company registration certificate
- Tax Clearance Certificate
- VAT registration (if applicable)

The above information is, to the best of my knowledge, true and correct. I hereby give my consent to be contacted by the Sedibeng Tourism Awards Assessors.

I confirm that I have read and fully understand the “Terms and Conditions” and agree to be bound by them.

Full name					
Designation		Date		Place	
Signature					

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TERMS & CONDITIONS OF ENTRY - SEDIBENG TOURISM AWARDS 2011

1. The Awards are only open to establishments, businesses and products based and operating in the Sedibeng region.
2. Entry forms are available online from www.sedibeng.gov.za or at the Sedibeng Tourism Offices on the 1st Floor, House and Home Building, Merriman Avenue, Vereeniging.
3. Only fully completed entries will be considered. Entries must be neat and legible.
4. You are responsible for entering your business into the correct category (ies).
5. You may enter more than one category as appropriate. A separate entry form must be submitted for every category you enter for.
6. An entrant cannot be moved into another category following the closing date of submissions.
7. The theme for the Sedibeng Tourism Awards 2011 is "Vaal, the Place to be" and this theme must be reflected by entrants during the judging process.
8. Please include a 100 word promotional description of your business and its activities, which will also be used in various media to promote the award winners. This must be included as an annexure to your entry form.
9. You are required to submit at least 5 high quality images that best represent your business. This must be included as an annexure to your entry form.
10. Entries may be submitted electronically to pulengf@sedibeng.gov.za or jacquik@sedibeng.gov.za , or delivered by hand to the Sedibeng Tourism Offices on the 1st Floor, House and Home Building, Merriman Avenue, Vereeniging.
11. No faxed entries are accepted.
12. All hardcopy entries must be submitted in an A4 envelope with all the required information as stipulated in each category's criteria.
13. Entrants who do not meet the required criteria per category will not be included in the judging process.
14. Judges reserve the right to verify the eligibility of nominations and to disqualify any nominee.
15. Products that meet the criteria will be short-listed.
16. Short-listed establishments will be contacted to prearrange site visits for the judging process. The site visit is to ensure essential business practices are verified and the experience is tested.
17. Other short-listed candidates will be contacted to arrange to be interviewed as part of the judging process.
18. The judges should not be contacted by entrants in any way or means during the competition.
19. The judges' decision is final and no correspondence will be entered in to.
20. Winners will be announced at the Sedibeng Tourism Awards Ceremony.
21. Winners must be available for marketing purposes, including media interviews, as and when required.
22. By entering the competition, entrants are deemed to have accepted and agreed to be bound by these Terms and Conditions.
23. The closing date for the submission of entries is Wednesday, 10 August 2011.
24. No late entries will be accepted.

